



RISK ASSESSMENT.

Activity/situation	Lively Action Tour with Lecture
Location	Globe Theatre and the Lecture Theatre
Date	1 September 2018

Rating bands (A x B)		
Low risk (1 – 8)	Medium risk (9 – 15)	High risk (16 – 25)
Continue	Continue	Stop
Continue, but review periodically to ensure controls remain effective	Continue, implement additional reasonably practicable controls where possible and monitor regularly	STOP THE ACTIVITY. Identify new controls, risks must be reduced to a low or medium level

Hazard (what may cause harm)	Type of harm	Person(s) at risk	Control measures in place	Seriousness (1 – 5)	Likelihood (1 – 5)	Risk (1 – 25)
Weather; in particular the cold as students may find themselves outside for up to 45 minutes	Discomfort	Students / Globe Education Practitioners / Teachers	Globe Education will advise schools that it is important for students to arrive with clothes suited to the weather	1	3	3
Movement of students around The Globe Theatre. Middle Gallery or Upper Gallery access for some groups as the galleries are above ground, so involve stairs. These are appropriately barriered.	Slips/trips	Students / Globe Education Practitioners / Teachers	The student groups will be accompanied and monitored by their Globe Education Practitioner and will also have one teacher every ten students. Any movement will be carefully coordinated as a group. Supervising staff are competent and understand their roles and responsibilities.	1	2	2
Walking from the Globe Theatre to the Lecture Theatre	Slips/trips/falls	Students / Globe Education Practitioners / Teachers	Wet floor signs are up if the floor is wet, no running is allowed. We use different doors for each group to reduce crowding and highlight our desired routes to the group to avoid any hazardous areas.	2	2	4
First Aid Incidents	Health & Safety	Students / Teachers	The Globe Education Practitioner are aware of where the nearest First Aider is at all times, they are updated via regular training. The site is always appropriately staffed with First Aiders who are confident and have completed a recent First Aid course.	1	1	1



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Hazard (what may cause harm)	Type of harm	Person(s) at risk	Control measures in place	Seriousness (1 – 5)	Likelihood (1 – 5)	Risk (1 – 25)
Fire (Lecture space)	Death	All	In an event of a evacuation the Globe Education Practitioner assigned to the Education group will give directions, via the appropriate evacuation route, to the Globe's meeting point on Bankside. All staff are aware and appropriately trained regarding Globe fire evacuation policy and are kept up to date with any changes. Teachers are instructed to have a list for their group in the event of a fire evacuation, so they can register them at the evacuation point on Bankside.	5	1	5
Fire (Tour - Globe Theatre)	Death	All	Front of House duty managers are in charge of fire safety in the theatre. All staff are aware and appropriately trained regarding Globe fire evacuation policy and are kept up to date with any changes. Teachers are instructed to have a list for their group in the event of a fire evacuation, so they can register them at the evacuation point on Bankside.	5	1	5
Lecture theatre stairs	Trips/Falls	Students / Globe Education Practitioners / Teachers	The student groups will be accompanied and monitored by their Globe Education Practitioner and will also have one teacher every ten students. Any movement will be carefully coordinated as a group. Supervising staff are competent and understand their roles and responsibilities.	1	2	2
Lecture theatre chairs	Trapping fingers	Students / Globe Education Practitioners / Teachers	The Lecture Theatre have folding seats which could trap students' fingers if used inappropriately. The staff member allocated to the group will warn the students about this potential risk.	2	1	2
An obstructed Fire Evacuation route	Death	All	All rooms are inspected daily to remove any hazards that may make working in the space unsafe. These checks are carried out by competent staff. Evacuation routes and aisles are particularly watched to ensure nothing obstructs anyone leaving in the event of a fire.	5	1	5

Further advice taken (if applicable) -

To ensure that institutions are provided with accurate information before arrival so that they are fully aware of the roles and responsibilities they are required to fulfil. Globe Education Practitioners are aware of their nearest point of contact for Health & Safety and where to direct students in an event of an evacuation.