



# RISK ASSESSMENT.

<b>Activity/situation</b>	Storytelling
<b>Location</b>	Sam Wanamaker Playhouse
<b>Date</b>	1 September 2018

Rating bands (A x B)		
<b>Low risk</b> (1 – 8)	<b>Medium risk</b> (9 - 15)	<b>High risk</b> (16 - 25)
Continue	Continue	Stop
Continue, but review periodically to ensure controls remain effective	Continue, implement additional reasonably practicable controls where possible and monitor regularly	STOP THE ACTIVITY. Identify new controls, risks must be reduced to a low or medium level

Hazard (what may cause harm)	Type of harm	Person(s) at risk	Control measures in place	Seriousness (1 – 5)	Likelihood (1 – 5)	Risk (1 – 25)
Movement of students around the Sam Wanamaker Playhouse. Middle Gallery or Upper Gallery access for some groups as the galleries are above ground, so involve stairs. These are appropriately barriered.	Slips/trips	Staff / Performers/ Students/Teachers	The student groups will be accompanied and monitored by their teachers; one teacher to every ten students. Any movement will be carefully coordinated as a group. Supervising staff are competent and understand their roles and responsibilities. Schools are pre-warned of where they will be sitting and stewards will also be able to guide them.	1	2	2
First Aid Incidents	Health & Safety	Staff/Performers/ Students/Teachers	If a First Aid incident arises the staff lead, on radio will contact the Front of House Duty Manager to come to their assistance. The site is always appropriately staffed with First Aiders who are confident and have completed a recent First Aid course.	1	1	1
Stage Area - falls from low height	Falls	Staff/Performers/ Students/Teachers	Students on stage access via the downstage treads, barriers are present on all three sides of stage to stop public from going on to stage unsupervised, all stage activity happens well away from stage edges.	3	2	6
Moving from bright daylight to darker indoor light	Falls	Staff/Performers/ Students/Teachers	Stairs have different coloured edging to identify one step from the next, staff are placed near stairs to help people with difficulties	2	2	4



# CONTINUED...

Hazard (what may cause harm)	Type of harm	Person(s) at risk	Control measures in place	Seriousness (1 – 5)	Likelihood (1 – 5)	Risk (1 – 25)
Disabled access ramp - if ramp is wet there is a possibility of slipping	Slips	Staff/Performers/ Students/Teachers	Signage is available to warn of slip hazard, and housekeeping is contactable by radio to respond for clean up.	2	2	4
Fire (Sam Wanamaker Playhouse)	Death	All	Front of House duty managers are in charge of fire safety in the theatre. All staff are aware and appropriately trained regarding Globe fire evacuation policy and are kept up to date with any changes. Teachers are instructed to have a list for their group in the event of a fire evacuation, so they can register them at the evacuation point on Bankside. The alarm will sound as the Sam Wanamaker Playhouse does not get isolated for the Lively Action Storytelling sessions.	5	1	5
Fire (Tour - Sam Wanamaker Playhouse)	Death	All	Front of House duty managers are in charge of fire safety in the theatre. All staff are aware and appropriately trained regarding Globe fire evacuation policy and are kept up to date with any changes. Teachers are instructed to have a list for their group in the event of a fire evacuation, so they can register them at the evacuation point on Bankside. The alarm will sound as the Sam Wanamaker Playhouse does not get isolated for the Lively Action Storytelling sessions.	5	1	5

**Further advice taken** (if applicable) -

To ensure that institutions are provided with accurate information before arrival so that they are fully aware of the roles and responsibilities they are required to fulfil. Globe Education Practitioners are aware of their nearest point of contact for Health & Safety and where to direct students in an event of an evacuation.