



RISK ASSESSMENT.

Activity/situation	Playing Shakespeare with Deutsche Bank
Location	Globe Theatre
Person assessing risk	Charlotte Bourne
Job Title	Deputy Head of Learning
Department	Education
Date	28 August 2019

Rating bands (A x B)		
Low risk (1 – 8)	Medium risk (9 – 15)	High risk (16 – 25)
Continue	Continue	Stop
Continue, but review periodically to ensure controls remain effective	Continue, implement additional reasonably practicable controls where possible and monitor regularly	STOP THE ACTIVITY. Identify new controls, risks must be reduced to a low or medium level

Hazard (what may cause harm)	Type of harm	Person(s) at risk	Control measures in place	Seriousness (1 – 5)	Likelihood (1 – 5)	Risk (1 – 25)
Movement of students around Globe Theatre. Middle Gallery or Upper Gallery access for some groups as the galleries are above ground, so involve stairs. These are appropriately barriered.	Slips / trips	Staff / Performers / Students / Teachers	The student groups will be accompanied and monitored by their teachers; one teacher to every ten students. Any movement will be carefully coordinated as a group. Supervising staff are competent and understand their roles and responsibilities. Schools are pre-warned of where they will be sitting and stewards will also be able to guide them.	1	2	2
First Aid Incidents	Health & Safety	Staff / Performers / Students / Teachers	If a First Aid incident arises a member of staff will come to their assistance. The site is always appropriately staffed with First Aiders who are confident and have completed a recent First Aid course.	1	1	1
Weather; in particular the cold as students will be outside for up to 120 minutes.	Illness	Staff / Performers / Students / Teachers	Shakespeare's Globe will advise schools that it is important for students and teachers to arrive with clothes suited to the weather.	2	2	4
Disabled access ramp – if ramp is wet there is a possibility of slipping.	Slips	Staff / Performers / Students / Teachers	Signage is available to warn of slip hazard, and housekeeping is contactable by radio to respond for clean up.	2	2	4



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Hazard (what may cause harm)	Type of harm	Person(s) at risk	Control measures in place	Seriousness (1 – 5)	Likelihood (1 – 5)	Risk (1 – 25)
Fire (Globe)	Death	All	In the event of an evacuation, Globe Staff (who are in charge of fire safety in the theatre) will give directions, via the appropriate evacuation route and to the muster point. All staff are aware and appropriately trained regarding Globe fire evacuation policy and are kept up to date with any changes. Teachers are instructed to have a list for their group in the event of a fire evacuation, so they can register them at the muster point.	5	1	5
Overcrowding of schools when entering the theatre	Bruising, cuts, minor injuries	Staff / Students / Teachers	Shakespeare's Globe will have appropriate staffing levels to organise and control the entry of groups into the theatre by using a schools plan to direct groups to the appropriate area.	2	1	2
Actors, props and set entering through the spectators in the Yard	Bruising, cuts, minor injuries	Staff / Performers / Students / Teachers	All stewards (ushers) and company members are briefed and trained to safely navigate through the audience; additional stewards will be placed in congested areas to help move audience members out of the way of entrances	2	1	3
Using the groundling gates to exit all groups from the Globe theatre could lead to overcrowding in the Piazza	Bruising, cuts, minor injuries	Staff / Students / Teachers	Schools are asked to prearrange a meet-up point outside of the Globe site so the audience can be exited in groups directly off the piazza.	2	1	3

Further advice taken (if applicable) –

To ensure that institutions are provided with accurate information before arrival so that they are fully aware of the roles and responsibilities they are required to fulfil.