



## VOLUNTEER ROLE DESCRIPTION.

**Thank you for your interest in joining our team as a volunteer at Shakespeare's Globe. This role description has been designed to help you decide whether we are the right fit for you.**

### THE ROLE.

To act as the public face of Shakespeare's Globe during our performances and events, ensuring that our visitors have a positive, enjoyable and safe experience.

### DO YOU HAVE?

- A friendly and polite outlook?
- Enthusiasm for engaging with the public?
- An interest in theatre, live events or the arts?
- Availability to volunteer for evening and weekend shifts?

If so, we would love to hear from you! Read on to find out more about the role and how to apply.

### WHY VOLUNTEER?

Whether it is to make new friends, gain new skills, or simply experience the buzz of our unique theatre venue, people volunteer with us for many reasons.

**'I love being part of such a good team and am very grateful for all the support that I receive'**

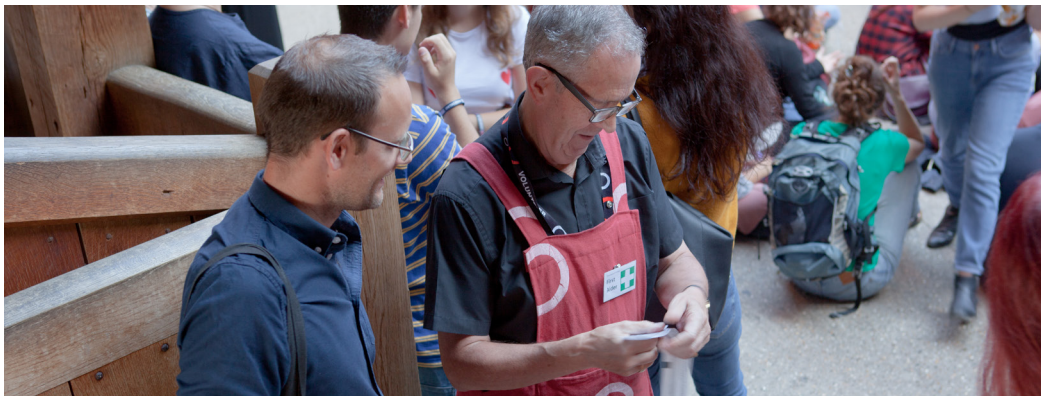
Alison, Volunteer

**'I used to think how lucky the volunteers were to be part of such a special place, and then it suddenly occurred to me that I could do that too'**

Sue, Volunteer Steward



**SHAKESPEARE'S  
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## KEY DUTIES.

- Look after our visitors to make sure they are safe and happy
- Act as a good ambassador for Shakespeare's Globe, supporting the artistic vision
- Check tickets and show visitors to their seats
- Sell programmes, cushions, seatbacks and blankets
- Undertake duties both inside and outside the theatre
- Answer visitor enquires and problems
- Assist in emergency evacuations of the site (full training will be given)
- Represent Shakespeare's Globe by wearing the volunteer steward uniform

**Please note the minimum age requirement to become a Volunteer is 18.**

## YOU WILL ALSO RECEIVE.

- An opportunity to attend open dress rehearsals at the director's discretion
- A Better Bankside Buzz Card offering discounts in the local area
- Invitations to social events including a Welcome to the Season Party and Thank You Party
- The chance to volunteer as part of the Sam Wanamaker Playhouse Season in our beautiful candlelit theatre

## VOLUNTEER SHIFTS.

Our team come from all walks of life and have diverse schedules, which is why we are flexible and understanding with the amount of time our volunteers are able to offer us. We hope you will work towards a commitment of around 20 shifts per summer season (or around one shift per week from April 2020 – October 2020), but many of our volunteers choose to do more!

We ask for a minimum commitment of 14 shifts during our summer season, and you may be asked to reapply the following year should you not manage this minimum.

An average shift lasts approximately four hours with start times as follows:

- 1.00pm for a matinee performance (one hour earlier on Sundays)
- 6.30pm for an evening performance (one hour earlier on Sundays)

## WE VALUE OUR VOLUNTEERS.

As a volunteer you can claim travel expenses (up to £12.80 for one performance and £18.30 for two performances on the day same day). A free meal will also be provided if you volunteer for two performances on one day.

## How to apply

Please complete our online application form on our website:  
[shakespearesglobe.com/jobs/volunteer-stewards/](https://shakespearesglobe.com/jobs/volunteer-stewards/)

**All applications must be received by 5.00pm on Monday 13 January 2020.**

Would like to find out more about what it means to be a Globe Volunteer? Join us at Shakespeare's Globe on Tuesday 3 December as part of our Taster Afternoon and meet the Volunteer Management Team and some of our current volunteers. Get a sneak peak of the theatre and ask any questions that you have about the role. Drop by and meet us in the main foyer at any time between 4:30pm and 6:30pm.

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# WHAT HAPPENS AFTER YOU SUBMIT YOUR APPLICATION?

## APPLICATION FORM SUBMITTED.

Monday 13 January 2020, 5.00pm



## IF SUCCESSFUL, INFORMAL INTERVIEW.

Selected dates in January 2020, including evening and weekends



## IF SUCCESSFUL, YOU JOIN THE TEAM!



## INDUCTION SESSION.

Selected dates in February 2020, including evenings and weekends



## TRAINING SESSION.

Selected dates in February or March 2020, including evenings and weekends



## FIRST FOUR SHIFTS WITH AN EXPERIENCED 'BUDDY' VOLUNTEER.

Based on your availability in May and June 2020



## COMPLETE 14 SHIFTS ACROSS THE SUMMER SEASON.

Between May and October 2020, your four buddy shifts count towards this minimum commitment



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