

Team of the Month LIBRARY AND ARCHIVE

Mel Chetwood, the Globe's Library and Archive Assistant give us an update on the Library and Archives current ventures.

The Executive have just approved our new mission statement:

The living record of your memory (Sonnet 55)

We are a Performing Arts repository, specialising in Shakespeare and his contemporaries in performance, and collecting rare books, special collections and the living record of the radical theatrical experiment that is Shakespeare's Globe. We develop, preserve and activate our collections. Our aim is to inform and inspire curiosity, creativity and learning for everyone.

We have been condition checking and packing up the Original Practices Clothes Archive to be sent off for conservation. This amazing sword pouch (see the image) was made for Mark Rylance as the Duke of Vienna in Measure for Measure (2004). It is deep purple velvet, hand embroidered with pink, green and gold thread, and it's absolutely stunning. This is just one of hundreds of beautiful items in our unique and precious OP Collection.

We receive new acquisitions to the Archive all the time. Recently we have acquired the Shakespeare's Globe Centre USA Archive, which has been shipped over from the States and documents the mammoth and Hollywood-filled fundraising campaign by SGC USA, without which the Globe wouldn't be here. We have also been gifted the papers of Jeanne Strickland who was instrumental in the development of early Education

initiatives including *Our Theatre* and *Lively Action*.

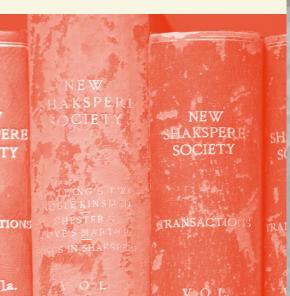
Day to day we archive everything from our current productions, including rehearsal notes, show reports, flyers, posters and programmes, prompt books and wardrobe notes, as well as recording performances, interviews and Q&As with cast and creatives. We also record Education events and other events.

Welcoming researchers into the L&A is a very enjoyable part of what we do. It's always really interesting to find out their areas of research and help them to access the materials they need. Currently, a hot topic in research seems to be gender neutral productions. Next month, someone is visiting from Brazil because they are writing a novel in which the protagonist comes to Shakespeare's Globe to see the 2004 production of *Much Ado About Nothing*, so they want to

watch the recording of the production!
We recently attended an Association of Performing Arts Collections study day in Stratford-upon-Avon, where organisations including the RSC, Shakespeare Birthplace Trust and the National Theatre shared ideas and initiatives for increasing accessibility and usage of performing arts archives. We also got to hear some great anecdotes about RSC's collection from Gregory Doran, which was an added bonus.

As a volunteer you are very welcome to come and use the Library & Archive, (we are open on Wednesdays, Thursdays 10.00am – 1.00pm and 2.00pm – 5.00pm), to view past productions, other archive materials or to use our library books. To book an appointment please email library@shakespearesglobe.com.







You Said, We Did

Steward Focus Group 2019

YOU SAID: A non-dairy milk in the Stewards' Room would be beneficial for those who choose not to drink cow's milk.

WE DID: We now provide oat milk in the Stewards' Room.

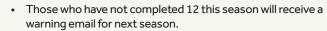
YOU SAID: Could the role of the volunteer in the event of onstage first aid be addressed as part of the Playhouse training?

WE DID: We included this as a scenario in the training sessions along with other real life situations that took place across the season.

YOU SAID: What are you doing to address the gaps we are seeing across the summer season?

WE DID:

- Increased cancellation period on supersaas from two days to four days to improve accountability for those cancelling.
- Sent a reminder of the shift commitment to volunteers who had completed under ten shifts midway through the season.
- Jenny (Coordinator) created a statistical overview of stewards shifts over the past three years, showing average shifts completed etc.
- Volunteer Management Team will taking a stricter approach with those who have not completed the minimum shift commitment.
- Those who have done under six shifts over the summer will be asked to reapply.
- Those who have not completed 12 shifts for the past two years will be asked to reapply.



- This shift commitment is increasing to a minimum of 14 shifts per season. Two of these shifts can be *Playing Shakespeare* and four of these shifts can be main season Sam Wanamaker Playhouse performances.
- We will be recruiting around 100 new volunteers this season.

YOU SAID: We would like to see a more unified approach to Visitor Welcome Manager uniforms.

WE DID: Passed this on to Natasha Nardell, Head of Visitor Experience, who has implemented a smart-causal uniform of brand colours for Visitor Welcome Managers and Coordinators on performances.

YOU SAID: It would be good to acknowledge some of the volunteers who have gone above and beyond this season in a special way.

WE DID: We presented surprise, personalised certificates at the End of Season Party to a select number of volunteers who really went above and beyond and completed many shifts this season.

YOU SAID: Could Michelle give an insight into the Globe 2020 Summer Season in her speech at the Party?

WE DID: Michelle attended the party and gave an insight into next year's season as part of her speech.

YOU SAID: We would like to receive some tips on 'Safe Standing' inside the Sam Wanamaker Playhouse.

WE DID: In our welcome to the Playhouse Season email we included some top tips on safe standing.

YOU SAID: We would like to honour Jean Jayer with a plaque at the Globe.

WE DID: We are working with Sandra, Director of Visitor Experience, to create plaque for the Stewards' Room. This will be able to be moved to a new Stewards' Room once Project Prospero 2.0 is complete.





YOU SAID: Can we have more information on the ways in which we support volunteers and their mental health?

WE DID:

- We explained that we have a duty of care to all volunteers.
- Tasha (Coordinator) wrote an article for the Newsletter about the importance of mental health.
- Rosie (Volunteer Manager) and Tasha attended mental health first aid training.
- We have sign-posted some services in the Stewards' Room for those who need support. This document is attached to the cupboard above the coffee machine.
- We have put a list of all the Mental Health First Aid trained staff on the board with their office hours and contact details.
- We have highlighted the internal process that we follow to support individuals.

YOU SAID: There has been no formal introduction of the new Visitor Welcome Managers.

WE DID: We organised an informal get to know you social with the new Visitor Welcome Managers.

YOU SAID: You would like an update on the bigger picture of the Globe at present.

WE DID: We invited Neil along to our communication session to give this update.

YOU SAID: Can the cushion cart doors and hinges be repaired?

WE DID: These are currently with the tech team who are working on them.

YOU SAID: Can we have a replacement for the Yard steps so that children or persons of short stature (redundant steps leading to Bays in the Globe were removed once they'd rotted. They were, however, often used to get a better view of the stage).

WE DID: After almost three years and discussion with the Architecture Research Group, a removable replacement for the steps has been created and will be in place for the 2020 Summer Season.







1 Name

Michael Rogers

2 How many years have you been volunteering?

2019 was my 1st year.

3 Why did you decide to become a volunteer?

I first visited the Globe in 2003 and saw Mark Rylance as *Richard II*,

during the interval I was talking to a steward who told me about the volunteering side of the theatre. When visiting again over the following years I learnt more about the Globe's history, its aims and the volunteer's role. It was obvious to me that the Globe was unlike any other theatre and while it was many things especially Shakespeare it was also a unique experience. On every visit I promised myself that when I stopped working, I would apply to volunteer in this amazing set up.

4 What to you, is the best thing about volunteering at the globe?
Being part of London's entertainment, cultural and tourist industry as well as meeting many interesting people from paying customers to fellow

from paying customers to fellow volunteers. It's also wonderful to see the pleasure our visitors derive from attending performances.

5 What is your favourite position? The yard. The atmosphere is electric, it's so alive even when pouring down with rain you are part of the audience and part of the production. This position is the most demanding however,

the most rewarding.

6 What has been your most memorable production and why?

Henry V. It was the first Shakespeare play I studied at school and I have always loved it however, Sarah Amankwah's role as King Henry was absolutely breath-taking.

7 If you could be any Shakespeare character who would you be and why?

Falstaff the ultimate loveable rogue.

8 What is your favourite Shakespeare play? Henry V has it all, great language, great story and wonderful heroes.

9 Tell us a funny story from your time at the Globe?

I was volunteering in the middle gallery and about 20 minutes into the performance after the interval I noticed a man walking behind me along the passageway, I thought he might not be well so asked if he needed some help. Apologising, the gentleman explained that his son had dropped his watch over the balcony and he was trying to find his way out to retrieve it. I took him down to the yard and met a volunteer who was holding the watch. Fortunately, it hadn't hit anyone and we did manage to have a laugh about it. The watch was returned to his son but only at the end of the performance. The nice ending to this story is that the gentleman on his way out put a £20 note into the collection bucket with a smile and a thank you.

10 If you could pass on one tip onto other volunteers, what would it be?

Enjoy every second in this magical place. You are part of a special group of people who are here to help our visitors enjoy their experience but you are also surrounded by fellow volunteers and managers who are on hand to help you. AND please don't eat all the jammie dodgers leave one for me.





Dates for your Diary...

February & March

Read below for all your must-have dates for the month ahead:

February



Globe Volunteer Training

GLOBE

Monday 3 February - Sunday 8 March (Various Dates)



Swive R

SAM WANAMAKER PLAYHOUSE Saturday 8 February, 2.00pm



Volunteer Drop in Session

CROSBY & HOPE

Thursday 13 February, 2.00pm



Swive Final Performance

SAM WANAMAKER PLAYHOUSE Saturday 15 February, 7.30pm



February Half Term Children's Festival

SAM WANAMAKER PLAYHOUSE Tuesday 18 - Sunday 22 February



Sam Wanamaker Playhouse March and April Dates: Cap Released

Wednesday 19 February, 5.00pm



Women Beware Women First Performance

SAM WANAMAKER PLAYHOUSE Friday 21 February, 7.30pm



Playing Shakespeare Macbeth First Performance

GLOBE THEATRE

Wednesday 26 February, 2.00pm

Dates and times of audio described, signed, captioned and relaxed performances are shown with the following icons:











March



April - June 4 shift per month Release

GLOBE

Tuesday 10 March, 11.00am

11

The Taming of the Shrew CAP

SAM WANAMAKER PLAYHOUSE

Wednesday 11 March, 7.30pm

12

Volunteer Drop in Session

CROSBY & HOPE

Thursday 12 March, 7.30pm

Playing Shakespeare: Touch Tour and AD

GLOBE THEATRE Monday 16 March, 2.00pm

15

The Taming of the Shrew Touch Tour and AD

SAM WANAMAKER PLAYHOUSE

Sunday 15 March 2.00pm

17

Playing Shakespeare BSL CAP

GLOBE THEATRE

Tuesday 17 March, 2.00pm

17

Communication Session

SACKLER STUDIO

Tuesday 17 March, 6.00pm - 8.00pm

18

Playing Shakespeare BSL CAP

GLOBE THEATRE

Wednesday 18 March, 2.00pm

April - June 4 Shifts Cap Released

GLOBE

Saturday 21 March, 3.00pm

Playing Shakespeare R

GLOBE THEATRE

Saturday 21 March, 6.00pm

24

Playing Shakespeare Touch Tour and AD

GLOBE THEATRE

Tuesday 24 March, 7.00pm

25

Playing Shakespeare: Macbeth **Final Performance**

GLOBE THEATRE

Wednesday 25 March, 2.00pm

28

Woman Beware Women

SAM WANAMAKER PLAYHOUSE Saturday 28 March, 2.00pm

Sam Wanamaker Festival

GLOBE THEATRE

Sunday 29 March, 4.00pm



THY NOTICEBOARD

Doing something exciting you want to tell everybody about? Taking part in a fundraiser for charity or got tickets to a show you would like to share? Let us know and we can pin it here...



Sharon McClory came across this statue in Havana Cuba!



David Risley sent us this picture of himself dressed as the Green Man taking part in annual Twelfth Night celebrations.





As part of our new stewards inductions we hosted mini talks on key Globe positons. Here is Penney and Kate sharing all things cushion cart!



Thank you to everyone who donated and promoted our book collection as part of Christmas at the Snow Globe! Together we as an organisation donated an impressive 2,500 books to three local charities; Home-Start, Evelina Hospital School and Little Village.



CONTACT US...

Email: foh@shakespearesglobe.com This is the only inbox monitored 7 days a week.

Call: **020 7902 1531**

(Feel free to leave a voicemail if nobody is able to pick up)

Text: **07503 984 933** (Use this if you are running late and on the move!)

In Person: At our monthly drop-in's at Crosby & Hope Café.

Dates are listed in our Dates for the Diary section.

Feedback, Compliments or Concerns:

Please feel free to contact Rosie on

rosie.l@shakespearesglobe.com or Kate on kate.hi@shakespearesglobe.com if you have anything to talk to us about specifically that is regarding something more sensitive.

Special Thanks

for your contributions to...

Michael Rogers Mel Chetwood Volunteer Focus Group 2019 Sharon McClory **David Risley**