



# JOB DESCRIPTION.

<b>JOB TITLE</b>	<b>Assistant Director (Touring)</b>
<b>REPORTS TO</b>	<b>Touring Manager</b>
<b>PRODUCTION</b>	<b>Globe on Tour</b>

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## **BACKGROUND**

We celebrate Shakespeare's transformative impact on the world by conducting a radical theatrical experiment. Inspired and informed by the unique historic playing conditions of two beautiful iconic theatres, our diverse programme of work harnesses the power of performance, cultivates intellectual curiosity, and excites learning to make Shakespeare accessible to all.

## **PURPOSE OF JOB**

Shakespeare's Globe is looking for an emerging director to assist on our Globe on Tour 2022 Spring/ Summer production. We are looking for someone personable and dynamic with experience of directing theatre who is willing to travel with the company.

Set against the backdrop of some of the most breathtaking venues around the UK and further afield, Shakespeare's Globe on Tour delivers ambitious, economical Shakespearean storytelling. The touring company will open at Shakespeare's Globe and return to London throughout the summer.

The Assistant Director role is crucial for our tour as they will be representing Shakespeare's Globe as well as the acting company on the road. We are also looking for a good level of understanding of Shakespeare's plays and language, a hard-working ethos and excellent communication skills.

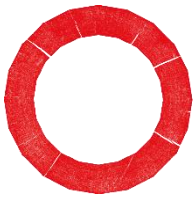
The role will involve around a week of preparatory work prior to rehearsals starting.

**We particularly welcome applications from people who are currently underrepresented in Theatre.**

## **PRINCIPAL RESPONSIBILITIES**

### **Rehearsals**

- Assisting the Director prior to the start of rehearsals, reading and discussing the play, and any concepts or ideas that may be useful in the rehearsal room.
- Assisting the Director in the rehearsal room by taking notes, annotating scripts and discussing ideas.
- Facilitating the smooth running of the production process, attending production meetings and liaising with the Touring Manager and Production Manager as needed.
- Supporting the acting company with their line learning.



## SHAKESPEARE'S GLOBE

- Taking notes during runs and previews and feeding back to the Creative team, Touring Manager and Production Manager as needed.
- Running rehearsals with run throughs and speed line-runs.
- Rehearsing scenes if an actor is absent with script in hand.
- Undertaking independent research on relevant themes or topics from the play
- Creating supporting information for programmes or information packs
- Providing general support for the Director and company throughout the rehearsal period.

### On Tour

- Attending rehearsals, fight calls and performances on tour, taking notes and feeding back to the company and Director.
- Acting as a representative of Shakespeare's Globe when meeting with venue staff.
- Liaising with the Touring Manager to feed back about the venues, performances and provide company updates.
- Attending press interviews when necessary
- Attending Q&As, Post-Show talks and other show related activity as required.
- In the eventuality one of the performers is indisposed, to read in, in place of an actor, onstage with the script in hand.
- Maintaining the tour in the various venues and locations it visits.
- To undertake any other tasks, as may be reasonably assigned within the role.

### PERSON SPECIFICATION

- A demonstrable knowledge, interest and understanding of Shakespeare's plays.
- An understanding of working on touring productions.
- A positive approach, with the ability to be supportive and sensitive in the rehearsal room
- A keen interest in and commitment to the role of Assistant Director, prepared to support and facilitate rehearsals under the leadership of the Director.
- Has either been an associate director on a tour or show, or has directed at least one production with professional actors.
- Committed to supporting the company throughout rehearsals and on the road.
- A rigorous approach to textual analysis and dramaturgy.
- Proactive and flexible, with the ability to multi-task and stay calm under pressure.
- Excellent communication skills.
- Good sense for organisation and planning.
- Strong attention to detail.

### Embodies these essential Globe ways of working:

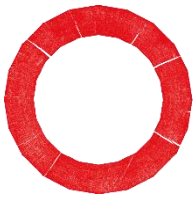
- Committed to the principles of equality, diversity and anti-racism and able to implement these within all areas of work.
- Supportiveness to others.
- Thoughtfulness, reflecting, and problem solving.
- Influencing and communicating with others.

The post holder must at all times carry out their responsibilities with due regard to Shakespeare's Globe's Policies and Procedures.

### PROJECT INFORMATION

Details of project:

**Dates:** R&D: 27 & 28 January



# SHAKESPEARE'S GLOBE

**Prep week: w/c 14 March 2022**

**Rehearsals & tech week: 21 March 2022 – 1 May 2022**

Full time attendance required at rehearsals

**Tour Dates: 2 May – 25 September 2022**

Attendance expected approximately 2 days per touring week, subject to mutual agreement.

For the touring part of the engagement, we are open to discussions about availability, so please get in touch if you have previous commitments as we may be able to work around these.

**Fee: £7350.00**

**This job description is not a contract but is provided for the Assistant Director's guidance.**

**As a term of this freelance engagement, you may be required to perform work not specifically mentioned above commensurate with the scope of the role.**

## **TO APPLY**

To apply for this role, **please send a CV and covering letter** (of no more than two sides) to [angie.f@shakespeareglobe.com](mailto:angie.f@shakespeareglobe.com).

In your covering letter, please outline the skills and experience you would bring to the role, referring to the person specification in the job description.

Please also complete a [Diversity Data Monitoring form](#) as a part of your application.

Applications will close on 10<sup>th</sup> January 2022.

Shortlisted candidates will be invited to meet with the Director, Monica Bakir, Assistant to the Artistic Director and a member of the Producing team. All candidates will be contacted about the status of their application.